## Busy Accounting Software Standard Edition - Single/Dual/Multi User

Busy Software is a well-established business accounting software having a wide range of financial accounting services on offer including inventory management, purchase order software, invoice software, quote software, printer software, tax software, tds software, excise software, mis software and more.

### **Features**

#### **General Features:**

- Multi-Company / Multi-Financial Year
- Pre-defined Masters for Instant Start
- Multiple Voucher Series for each Voucher Type
- User-definable Optional Fields in Masters / Vouchers
- Voucher entry while viewing reports & vice-versa
- Voucher Cancellation
- Search / Sort / Filter / Group all Screen Reports
- *Reports Export (Plain File / HTML / PDF / MS-Excel)*
- Printing in Draft Mode (DOS-Like)
- Drill Down from All Reports to Voucher Level
- Print Preview
- Graphs & Charts
- User-Definable Shortcuts / Favourites Menu
- Party Dashboard at the time of Voucher Feeding
- Images / Notes in Account / Item Masters
- Option to Change Labels & Captions in Data Entry Forms
- User-definable Columns in Reports = 5 🛆 (
- Custom Validations in Masters / Vouchers

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#### **Financial Accounting:**

- All Books of Accounts
- Balance Sheet with various Schedules
- Outstanding Reports Bill-by-bill basis
- Daily / Monthly Summaries of Accounts / Groups
- Printing of Bank Deposit Slip
- Configurable Payment Reminder Letters
- Depreciation Chart (As per Co. Act / IT Act)
- Ageing Analysis on FIFO Basis
- Interest Calculation with Automatic Posting in Accounts
- Bank Re-conciliation
- Columnar Accounts Registers (Configurable)
- Handling of Post-dated Cheques (PDC)
- Configurable Balance Sheet & Profit / Loss A/c
- Multi-Currency Accounting
- Cost Centres
- Broker-wise Reporting
- Royalty Calculation
- Sub-Ledgers

#### Invoicing:

- VAT Invoicing (Tax / Retail) •
- Multiple Taxes in Single Invoice •
- Tax Inclusive / MRP Billing •
- Fully User-Configurable Invoicing
- Mfg / Trading Excise Invoicing
- POS Data Entry Screen for Fast Billing

#### **Multi-Location Inventory:**

- All books of Inventory
- Stock Ledger •
- Stock Valuation on Multiple Methods •
- Multiple Material Centres •
- Daily / Monthly Summaries of Items / Item Groups •
- Item Critical Levels (Reorder / Minimum / Maximum) •
- Stock Ageing on FIFO Basis •
- Sales / Purchase Return in Sales / Purchase Vouchers
- Provision for FREE QTY in Inventory Vouchers •
- Primary, Alternate and Packaging Unit for each Item •
- Batch-wise Inventory with Mfg. / Expiry Date ٠
- Item Serial Number-wise Tracking
- Parameterized Stock Maintenance (Size, Colour etc.) •
- Multiple Price-Lists for Items •
- Party-wise Price Structure for Items / Item Groups •
- Item-Qty-wise Price / Discount Slabs ٠
- Date-wise Item Pricing •
- BOM / Production Planning ٠
- Production / Unassemble SINESS ACCOUNTING •

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- Accounting in Pure Inventory Vouchers
- Job work Management with Auto Posting in Accounts •

#### Material Workflow:

- Sales / Purchase Quotations
- Sales / Purchase Order
- Sales / Purchase Challan

#### **Document Printing:**

- Standard Document Printing ٠
- User-configurable Invoice / Documents / Letters •
- User-configurable Accounting Vouchers •

#### Scheme Management (FMCG/Retail):

- Define Period-based Schemes (Date & Time)
- Scheme on the Basis of Item / Item Group / Invoice Amount
- Apply Price / Discount / Free Quantity on the Basis of Scheme

#### VAT / CST / GST Reports:

- VAT / GST Summary
- Party-wise VAT / CST / GST Summary
- Item-wise VAT / CST / GST Summary
- ST Forms Receivable / Issuable
- ST Forms Reminder Letters (Configurable)
- Sale-in-Transit Register
- VAT Returns (State-specific)
- VAT e-Returns (State-specific)
- VAT Registers (State-specific)
- Columnar VAT Registers (Configurable)
- GST Returns

#### **Utilities:**

- Pop-up Calculator
- Year-wise Data Back-up and Restore
- Price-List Printing
- Label Printing (Accounts / Items)
- Merging of Account / Item Masters
- Voucher Replication / Duplication
- Powerful Query System to Serach Data on Different Criterion
- Search Party from Name / Mobile / Email
- Block / De-activate Accounts / Items
- Import Masters from MS-Excel / Text File
- Import Vouchers from MS-Excel
- Data Export / Import (XML)
- Direct E-mail / SMS to parties
- SQL Query Executor
- Notes / Task Manager
- Automatic Data Backup (Client-Server editions only)

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#### Mis Reports and Analysis:

- Cash Flow / Funds Flow
- Ratio Analysis
- Masters / Vouchers Statistics
- Sales / Purchase Analysis
- Profitability Reports (on various parameters)
- Budgets / Targets / Credit Limits
- Multi-Company Results
- Production Variance Report

#### **Checks And Controls:**

- User-definable Warning Alarms
- Data Freezing (Full / Selective)
- Fully User-definable Access Rights
- Restrict back-dated entries (Full / Partial)
- Voucher Audit
- Option to bind Data / User with Selective Computers
- Data Checklist

Service Tax

TDS/TCS



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